

Invoice/Job no: \_\_\_\_\_ Odometer reading: \_\_\_\_\_ V.I.N: \_\_\_\_\_



Service type:	A	B	A	C	A	B	A	C	A	B	A	C	A	B	A	C
Months/ 000 miles:	6	12	18	24	30	36	42	48	54	60	66	72	78	84	90	96

**Adjust/Lubricate/Replace - Labour cost included in scheduled time except items marked \***

**Check - After the checking procedure, cleaning, adjusting, repairing or replacing is subject to extra labour and material cost.**

A	B	C	VEHICLE INTERIOR
1.	<input type="checkbox"/>	<input type="checkbox"/>	Check condition and security of seats and seat belts
2.	<input type="checkbox"/>	<input type="checkbox"/>	Check operation of all lamps, horns and warning indicators
3.	<input type="checkbox"/>	<input type="checkbox"/>	Check operation of front/rear wipers and washers and condition of wiper blades
4.	<input type="checkbox"/>	<input type="checkbox"/>	Check operation of handbrake
5.	<input type="checkbox"/>	<input type="checkbox"/>	Check battery condition
6.		<input type="checkbox"/>	Replace alarm handset batteries

7.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Annual corrosion/cosmetic inspection - <b><i>Using annual corrosion inspection sheet, vehicles sold after 21/11/98</i></b>
8.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Check headlamp and auxiliary lamp alignment
9.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Remove road wheels
10.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Check and adjust tyre pressures
	LHF	<input type="text"/>	RHF	<input type="text"/>
	RHR	<input type="text"/>	LHR	<input type="text"/>
	Spare	<input type="text"/>		
11.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Check and record tread depth
	LHF	<input type="text"/>	RHF	<input type="text"/>
	RHR	<input type="text"/>	LHR	<input type="text"/>
	Spare	<input type="text"/>		
12.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Inspect brake pads for wear, calipers for leaks and discs for condition
13.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Renew fuel filter element
14.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Drain fuel sedimenter
15.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Refit road wheels to original hub position ( Use anti-sieze compound on spigot bore )
16.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Visually check intercooler/radiator for external obstructions and fan blades for damage
17.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Check ambient air pressure sensor for damage
18.	<input type="text"/>	<input type="text"/>	<input type="text"/>	Check operation and Lubricate door locks, hinges, door checks and bonnet catch

19.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Renew engine coolant
20.	<input type="checkbox"/>	<input type="checkbox"/>	Replace Brake Fluid - <b><i>Also see recommendations</i></b>
21.	<input type="checkbox"/>	<input type="checkbox"/>	Check cooling, intercooler and heating systems for leaks, hoses and oil pipes for security and condition. Top up as required
22.	<input type="checkbox"/>	<input type="checkbox"/>	Check/adjust valve clearances - <b><i>First service "A" then every service "B" and "C"</i></b>
23.	<input type="checkbox"/>	<input type="checkbox"/>	Clean engine breather filter
24.	<input type="checkbox"/>	<input type="checkbox"/>	Renew air cleaner element and clean dump valve
25.	<input type="checkbox"/>	<input type="checkbox"/>	Check condition of ancillary driving belt
26.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Renew ancillary driving belt
27.	<input type="checkbox"/>	<input type="checkbox"/>	Remove wading plug and check condition of camshaft driving belt
28.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Renew camshaft driving belt
29.	<input type="checkbox"/>	<input type="checkbox"/>	Check/top up brake, PAS and clutch fluid levels and screen washer reservoirs
30.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Check/adjust steering box
31.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Flush diesel intercooler element

	A	B	C	UNDER VEHICLE
32.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renew engine oil filter
33.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renew manual gearbox oil
34.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renew transfer box oil
35.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check and top up transfer box oil
36.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Renew front and rear axle oil
37.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check and top up front and rear axle oil
38.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Lubricate propeller shaft universal/sliding joints
39.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check visually, brake servo hose, brake, fuel, clutch pipes and unions.
40.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for fluid leaks from power steering systems hydraulic pipes and unions for chafing and corrosion
41.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check for fluid leaks from Engine, Gearbox, Transfer box and Axles
42.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check exhaust system for leaks, security and damage
43.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check/tighten steering box and front and rear axle suspension fixings
44.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check steering rod ball joint fixings and condition of ball joints and dust covers
45.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check shock absorbers for leakage and damage
46.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check/tighten front and rear axle suspension link fixings, check condition of mounting rubbers
47.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Check security of towing bracket
48.	<input type="checkbox"/>	36k	72k	Check security of engine and transmission mounting rubbers
49.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Carry out road or roller test (see WARNING over page)
50.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Endorse service record
51.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Report any unusual features of vehicle condition and additional work required

The maintenance items listed, are those recommended for vehicles operating under normal driving, road and climatic conditions. More frequent attention may be necessary if the vehicle is subject to stop/start operation, extremes of temperature, dusty conditions, off road driving or frequent towing of trailers. See overleaf for details

Service check completed and service portfolio book endorsed

Name: ..... Signature: ..... Date: .....

**ARDUOUS DRIVING CONDITIONS - ADDITIONAL REQUIREMENTS**

Driving Condition					Maintenance Item	Task	Interval
V	W	X	.	Z	Engine oil and filter	R	Every 3,000 miles or 3 months
.	W	.	Y	.	Air cleaner element - all models	S	Every 3,000 miles or 3 months
.	W	.	Y	.	Fuel Filter element - diesel models	R	Every 6,000 miles or 6 months
.	W	.	Y	.	Drain fuel sediment - diesel models	S	Every 6,000 miles or 6 months
.	.	X	.	.	Cooling hoses and connectors - all models	I	Every 6,000 miles or 6 months
.	W	X	Y	Z	Camshaft drive belt	R	Every 36,000 miles or 36 months
.	W	X	Y	.	Ancillary drive belt - all models	I	Every 6,000 miles or 6 months
.	W	X	Y	Z	Wheel bearing grease - all models	S	Every 24,000 miles or 24 months
.	W	X	Y	Z	Gearbox oil - all models	R	Every 12,000 miles or 12 months
.	W	.	Y	Z	Front and rear brakes - all models	I	Every 3,000 miles or 3 months
.	W	.	Y	.	Suspension and steering components	I	Every 6,000 miles or 6 months
.	W	X	Y	.	Greasing points on propshaft	S	Every 6,000 miles or 6 months

**Driving Condition Code**

V = Repeated short distance driving (e.g. up to 5 miles), or stop start driving or idling for long periods

W = Driving in dusty and/or sandy conditions

X = Driving in extremely hot conditions

Y = Driving on rough and/or muddy roads and/or wading

Z = Towing a trailer or driving in mountainous conditions

**Task Codes**

I = Inspection

R = Replace

S = Service

**WARNING :**

Two wheel roller tests must not be carried out. Four wheel roller tests must be restricted to 3 mph.

**IMPORTANT****OIL CHANGE DIESEL ENGINES**

If the vehicle is operated on fuel with a high sulphur content (over 1%) the oil change intervals must not exceed 6000 miles.

**IT IS RECOMMENDED THAT :**

At 48,000 miles intervals or every four years whichever is the earlier, all hydraulic brake caliper fluid seals, flexible brake hoses and brake servo filter should be renewed .

All working surfaces of the master cylinder and caliper cylinders should be examined and renewed where necessary.

For full details regarding the operations contained in this maintenance check sheet, please refer to the workshop manual.

**GLOSSARY**

**LUBRICATION SERVICE (A)** = The lubrication service is applicable to all TDi vehicles at 6 months/6,000 miles, 18 months/18,000 miles, 30 months/30,000 miles, 42 months/42,000 miles and so on.

**MAIN SERVICE** = The main service is applicable to all vehicles. It is carried out at 12 month or 12,000 miles intervals, whichever occurs first.

**Main Service (B)** is applicable at 12 months/12,000 miles, 36 months/36,000 miles, 60 months/60,000 miles, 84 months/84,000 miles and so on.

**Main Service (C)** is applicable at 24 months/24,000 miles, 48 months/48,000 miles, 72 months/72,000 miles, 96 months/96,000 miles and so on. Some items do not need to be carried out at every main service and these items are identified by an indicator in the tick box e.g. 60k (This indicates that this item is only applicable every 60 months/60,000 miles).

**NOTE:** The service required should be at the time or distance stated, **which ever occurs first**.